

# Sunshine Day Nursery Newsletter

**Christmas 2017 Edition**

## **Christmas Opening**

The nursery will close for Christmas at 6.00 pm on Friday 22<sup>nd</sup> December and will re-open at 6.30 am on Wednesday 27<sup>th</sup> December.

We will also be closed New Year's Day Bank Holiday on Monday 1<sup>st</sup> January.

In order for us to ensure we staff appropriately to meet the needs of your children during the Christmas period please can you let us know if your child will be attending nursery on the days between Christmas and New Year Eve as this may enable some staff to take some annual leave to share Christmas with their families. Thank you.

## **Christmas Party Day**

The Christmas parties will be held on

NGH Tuesday 20th December

RHH Wednesday 21st December

It would be great if everyone who is in on that day could dress up in fancy dress or in Christmassy clothes. There will be a prize in each area for the best outfit and even a prize for the staff member who has made the biggest effort.

There may be spaces if anyone would like to book their child in on party day, or alternatively parents are welcome to bring their children to visit Father Christmas. The times when our special visitor will arrive in each room will be displayed on the room doors.

## **Room Updates**

At the RHH site we have temporarily combined the Snowdrops 1 & 2 rooms. They are based in Snowdrops 2 room & can be contacted on 0114 2268851.

Pre – School 2 at NGH has changed its name to Sunbeam's and is for children approximately 2 years 10 months to 3 years 10 months. This change is due to the needs of the nursery and parents.

## **Staffing Update**

Congratulations to the following staff that have recently given birth.

Sarah & Tim Fuller had a baby girl, called Iris who was born on 23<sup>rd</sup> October.

Heather Brook & Thomas Leatherhead had a little boy, Edward on 22<sup>nd</sup> August

Hollie Fox & Matt Amos had a baby boy, called Alfie on 19<sup>th</sup> August.

Paige Roberts & Bradley Foulstone had a baby girl, Willow on 7<sup>th</sup> July.

Congratulations go to Kirsty Briggs (Nursery Practitioner in Sunbeams) who married Chris on 26<sup>th</sup> August, so is now known as Kirsty Brady.

Kirsty Carnell Fletcher (Flexi Worker) has gained a temporary Nursery Practitioner post based in Rainbows.

Rachel Morton (Nursery Practitioner) has temporarily moved into Raindrops 1 from Rainbows. In January Rachel will move into Sunbeams alongside Emma Axelby (Raindrops 2) as a job share.

Kirsty Brady (Nursery Practitioner) has moved into Sunbeams & Claire Coleman (Nursery Practitioner) has moved into Pre School.

## **FEL Lunch Money**

Please can parents / carers ensure their child's lunch money is paid in advance, a letter will be sent each month.

## **Security Update**

Please ensure you use the nursery intercom system and don't let any other parents or visitors into nursery. Please let the nursery staff verify anyone entering the building. The safety of the children in our care is paramount.

We will be holding security staff alerts within nursery so staff and children are confident in the unlikely event of a security breach.

## **Car Safety**

Please can parents / carers ensure they are mindful of their speed when accessing nursery pick up & drop off area around the roundabout.

Please note parents / carers should not be coming through the barrier at the bottom of the nursery drive. This is so we can ensure the safety of the children.

### Dates for your Diary

**Christmas Celebration** : Wednesday 13<sup>th</sup> December

**Christmas Jumper Day** : RHH Wednesday 13<sup>th</sup> December

**NGH** Friday 15<sup>th</sup> December

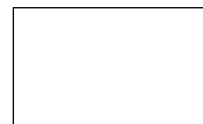
**Coffee Morning & Craft** : RHH Tuesday 19<sup>th</sup> December

**NGH** : Wednesday 20<sup>th</sup> December

**Party Days** : RHH : Wednesday 20<sup>th</sup> December

**NGH** Tuesday 19<sup>th</sup> December

STHFT annual Christmas Celebration will be taking place on Wednesday 13<sup>th</sup> December at Sheffield Cathedral which starts at 7.30 pm. The service will include a mix of songs by the choir & nursery children, along with readings by the hospital staff. It will also star some of our pre-schoolers doing a nativity and will be followed by a very special visitor dressed all in red..Ho...Ho..Ho! There will also be tea, coffee, a mulled fruit cup and mince pies available at the end. We look forward to seeing you there!



### Polite Notice

Both sites are lucky enough to have a designated place for parents to store their prams during the day. Unfortunately some parents are not folding their prams or taking them home at the end of the day and this is causing quite a few problems as it is leading to there being less space for other parents and is making it difficult and sometimes dangerous for parents who are trying to retrieve their prams from the back of the store.

Could parents please ensure that they only keep a pram in the store whilst their child is in our care and can ALL prams be folded up whilst being stored.

### Salary Sacrifice

I am pleased to inform you that with effect from September 2017 the Trust will introduce a salary sacrifice scheme for childcare fees for use within the Sunshine Day nurseries specifically for employees of the Trust. This is an unusual step for a nursery but we are able to do so as we manage our nurseries as an in house service for our workforce.

### Labelling of Belongings

Please can parents / carers ensure they label their child's belongings - coats, clothes etc. to avoid any confusion. Please note that nursery take no responsibility for items from home that are lost.

### Nursery Raffle

The nursery will be raffling a luxury hamper and many other prizes.

All the contents of this hamper have been purchased from money / items generously donated by the staff team.

The raffle will be drawn on the Christmas Party days.

Please ask in your child's room if you would like some

### Christmas Competitions

At RHH this year we are having a competition for the best decorated room. At NGH we are having a Christmas Bakeoff competition. Each room will produce an edible festive spectacular. There will be a prize for the winning team at each site

The RHH nursery would also like to invite parents / carers to choose a decoration to decorate the Christmas tree in the reception area.

### NGH Holiday Club

The Christmas Half Term planning has already gone out and we have lots of fun packed activities for your child to do. We will be open from Wednesday 27<sup>th</sup> Decemern until Friday 5<sup>th</sup> Janaury with the exception of Monday 1<sup>st</sup> January.

If you would like to register your child for Holiday Club or require any more information, please contact Holidayclub@sth.nhs.uk or call 2715250